



## **Application for Training**

### **PAVE CENTRE**

Welcome to PAVE CENTRE. In order for us to make the experience worthwhile for you, please provide us with some information.

Please complete this form in its entirety, providing accurate and correct information.

**Gender:**

Male

Female

**Name:**

First Name

Last Name

**Date of birth(day/month/year)**

**Age:**

**Are you able to attend classes at PAVE Monday through Friday from 6pm-8pm with (3) possible Saturday classes per training session for a period of six weeks?**

Yes

No

**Are you able to attend training classes at Port Antonio Methodist Church?**

Yes

No

### **CONTACT DETAILS**

**Phone Number**

**Alternate Phone Number**



**Email**

**Confirm Email**

**EDUCATION**

**Are you currently a student?**

 Yes No

	Name and Location	Graduated? Degree?	Major/ Subjects of Study
<b>High School</b>			
<b>College or University</b>			
<b>Specialized Training, Trade School, etc...</b>			
<b>Other Education</b>			

**Please list your areas of highest proficiency, special skills or other items that may contribute to your abilities.**

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**How many CXC subjects did you pass?**



**How best would you describe your current employment status?**

Full-time employed

Part-time employed

Self-employed

Unemployed    **How long have you been searching for a job?**

**Please list the companies you have applied to.**

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**RESIDENCE**

**What is your residential address?**

**Emergency Contact Name**

**Emergency Contact Phone Number**

**Are you able to relocate?**

Yes

No



**EMPLOYMENT HISTORY AND PREFERENCES**

**Have you been employed before?**

- Yes       No

**If so, where and in what capacity?**

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**How long were you employed?**

**At PAVE, you will learn employability skills to help you perform well in a job, especially a job where you have to deal with customers. Including, but not limited to: communication, teamwork, problem-solving, time management skills, negotiation, customer relations, how to manage difficult customers, etc. You will also learn skills relevant to the retail industry, food & beverage skills, phone etiquette, cultural awareness, housekeeping skills, self-worth & life skills. Which skills are you most interested in learning?**

- Food and beverage skills
- Communication skills
- Customer service
- Telephone operator
- Teamwork
- Problem-solving skills
- Time management skills
- Negotiation skills
- Housekeeping skills
- Entertainment



**TERMS AND CONDITIONS**

**By completing this form and proceeding to the next step of the process you agree to be bound by the terms and conditions of PAVE. These are the commitments you make once you get a job with one of our employers. Please tick each of the options below if you agree with the terms.**

**Stay on the job for a year**

Yes

**PAVE Centre Program; \$2,000 per student**

Yes

**Get involved in your community and/or church**

Yes

**Are you able to attend classes at PAVE Monday through Friday from 6pm-8pm with (3) possible Saturday classes per training session for a period of six weeks?**

Yes

**In order to receive a certificate, you must be in attendance for over 90% of class time.**

Yes

**You have indicated your agreement to the terms and conditions of the PAVE CENTRE program. These terms and conditions are binding upon admission.**

**PAVE CENTRE along with your commitment will build a solid foundation in helping you to secure employment through self-worth, life skill, and vocational training.**

**Congratulations on taking the first step towards the career of your dreams!**